Why the emphasis on training? As board members, it is our fiduciary responsibility to manage the corporation in the best interest of its members as a whole. To run programs and handle budgets responsibly, knowledge of the applicable state and federal regulations is key to operate your non-profit, tax-exempt, charitable corporation. Training is what helps to build trust and give our local PTAs credibility in their communities. A well-trained and informed board should be a great selling point to encourage the community to join some local PTA. Trained board members should be proud to step up to a leadership responsibility in their local PTA.

Per the NJPTA Standards of Affiliation agreement, the annual training requirement states that all elected officers must attend at least one NJPTA-approved training before this year’s NJPTA convention.

**NJPTA-approved trainings could include, but are not limited to:**

- NJPTA convention
- NJPTA leadership conferences
- NJPTA region conferences
- NJPTA webinars
- Any other NJPTA event where training is provided
- Region training (must be advertised as a NJPTA-approved training)
- County/Council training (must be advertised as a NJPTA-approved training)
- National PTA e-learning training

**IMPORTANT NOTES:**

- If you are unsure whether a training will satisfy the annual training requirement, please check with the State Office or the New Jersey PTA Field Service Team in advance.
- Training received at or after the Local PTAs election counts toward the training requirement for the PTA year following convention.
- A person who attends a NJPTA-approved training and is an elected officer of two or more PTAs shall have fulfilled the training requirement for all positions held.
- All elected officers shall maintain documentation they satisfied the training requirement. Your Region Director will be tracking training.

**QUESTIONS? Contact Your Field Service Contact!**